

**Cherokee County Recreation & Parks Agency
Advisory Board
January 22, 2014 - Cherokee Hall**

Present

Chris Hampton, Chairman
Bryan Roach, Vice Chairman
Amy Turcotte
Robert Strozier

Staff

Bryan Reynolds, Director
Andrea Johnson, Administrative Services Manager

Interns

John Cassidy and Robert Wise

Absent

Scott Schug

Work Session Minutes– 5:00 PM

Discussion of Regular Meeting Agenda Items

Director Reynolds described the 2013 highlights from the 2013 Annual Report through a PowerPoint presentation. CRPA received the award for Class A Agency of the Year for GRPA District 5 in 2013. The Cherokee County Aquatic Center was voted the Most Outstanding New or Renovated Recreation Facility in the State of Georgia in 2013.

Cherokee Youth Basketball had over 3,100 players and 390 teams in 2012-2013. We recognized 7 teams and 2 individuals at our 2nd Annual Youth Sports Champions Day for winning state or higher championships. We implemented a new Park Use Agreement with Hobgood Baseball, Inc. for the use of the youth fields. We renewed our agreement with SORBA-Woodstock for the maintenance and management of the bike trails at Blankets Creek.

We cut the ribbon at the new Cherokee County Aquatic Center on May 9th. Over 100,000 visits to the center occurred from May through September. We hosted 2,500 people at Touch-A-Truck.

The agency finished the year 4% ahead of projected revenues while remaining 6% under budget on expenses.

In addition the aquatic center, renovations were complete at Blankets Creek and renovations at Hobgood Park phase II, Barnett, Dwight Terry and Waleska parks began.

Regular Meeting Minutes – 6:00 PM

1. Call to Order

Chris Hampton called the meeting to order at 6:00 p.m.

2. Approval of Previous Minutes

Amy Turcotte motioned to approve the previous minutes. Robert Strozier seconded the motion. The motion was approved 4-0.

3. Appearances / Public Comment

Director Reynolds introduced John Cassidy and Robert Wise to the board. They both are interns for CRPA, and they are currently attending KSU.

4. Reports / New Business

a. Chairman

i. Election of Officers for 2014

Robert Stozier motioned to re-elect Chris Hampton as Chairman of the board. Amy Turcotte seconded the motion. The motion was approved 4-0.

Chris Hampton motioned that Bryan Roach retain his position as Vice Chairman of the board. Amy Turcotte seconded the motion.

Chairman Hampton motioned to elect Amy Turcotte 2nd Vice Chairman. Vice Chairman Roach seconded the motion. The motion was approved 4-0.

ii. Proposed Meeting Dates for 2014

Director Reynolds presented the board with 6 proposed meeting dates for the 2014. After a short discussion, Robert Stozier motioned to approve the proposed meeting dates for 2014. Amy Turcotte seconded the motion. The motion was approved 4-0.

5. Board Members

Robert Strozier had a question about the availability of a monthly Aquatic Center pass in addition to the 3 month and annual passes.

6. Director

a. Review and Approval of FY2013 Annual Report

Director Reynolds informed the board that ordinance requires CRPA to provide an Annual Report each year, and CRPA's annual report coincides with the County's fiscal year which is from October 1, 2012 –September 30, 2013. Vice Chairman Roach motioned to approve the FY2013 Annual Report. Robert Strozier seconded the motion. The motion was approved 4-0.

7. Old Business

Director Reynolds reminded the board members the VIP banquet would be held on Thursday, January 23, 2014 at 6:30 p.m.

8. Adjourn

Chairman Hampton motioned to adjourn the meeting at 6:20 p.m. Amy Turcotte seconded the motion. The motion was approved 4-0.

**Cherokee County Recreation & Parks Agency
Advisory Board
March 5, 2014 - Cherokee Hall**

Present

Chris Hampton, Chairman
Bryan Roach, Vice Chairman
Amy Turcotte
Scott Schug
Robert Stozier

Staff

Bryan Reynolds, Director
Andrea Johnson, Administrative Service Manager
Kim Baker, Aquatics Manager
John Cassidy, Intern

Work Session – 5:00 PM

1. Discussion of Regular Meeting Agenda Items

Director Reynolds presented a letter from Mel Feldman, President and Board Chairman of Hidden Lake Subdivision HOA, Inc. Mr. Feldman was scheduled to be present for any questions or comments, but he was not at the meeting. Mr. Feldman would like to see a CCAC program in place for the County HOA's that have **NO SWIMMING POOL** or other activity area. There was a short discussion of how this request would impact the Aquatics Center's sell of passes in comparison of its first year of operation and how this request would also affect other HOA's without a public pool. Director Reynolds informed the board that he has discuss this request with the appropriate Aquatics staff, and he was not ready to proceed with Mr. Feldman's request. No further board action was taken.

Review and Consideration of a Proposal to Amend Current PSA with Top Tennis Group to Include Management of Tennis Courts at Hobgood and Kenney Askew Parks

Director Reynolds asked the board to consider the request from Cameron Leslie with Top Tennis Academy to amend the original agreement between Top Tennis Academy and the Cherokee County Board of Commissioners to allow him to begin programing and reserving tennis courts at Hobgood and Kenney Askew Parks. The Consultant will administer said programs and services including the reservation of the courts for individual and team play, the registration and execution of lessons, camps, clinics etc., as well as the collection of all fees for said programs and services. The Consultant will manage the operation of all programs and manage staff and pay fees to the County as outlined in the Agreement.

Regular Meeting– 6:00 PM

1. Call to Order

Chairman Hampton called the meeting to order 6:02 p.m.

2. Approval of Previous Minutes

Vice Chairman Roach motioned to approve the previous minutes. Amy Turcotte seconded the motion. The motion was approved 5-0.

3. Appearances / Public Comment

There was no appearance or public comment. Mr. Mel Feldman, President and Board Chairman of Hidden Lake Subdivision HOA, Inc. was scheduled to be present to address his letter of request.

4. Reports / New Business

a. Chairman – No Report

b. Board Members – No Reports

c. Director

a. Review and Consideration of a Proposal to Amend Current PSA with Top Tennis Group to Include Management of Tennis Courts at Hobgood and Kenney Askew Parks

Director Reynolds asked the board to consider the request from Cameron Leslie with Top Tennis Academy to amend the original agreement between Top Tennis Academy and Cherokee County Board of Commissioners to allow him to begin programming and reserving tennis courts at Hobgood and Kenney Askew Parks. There was discussion about how the courts have been used in the past and how the public will have to go through Top Tennis Academy for court availability. The Mr. Leslie will post signage at the courts informing the public about the changes, and they can use the on line registration system to reserve the tennis courts at Hobgood and Kenney Askew Parks. Amy Turcotte motioned to approve the addendum of the current Professional Service Agreement between the Cherokee County (“The County”) and Top Tennis Academy (“The Consultant”) once the final draft included language to allow the Boys and Girls Club use of the courts at Kenney Askew Park. Robert Strozier seconded the motion. The motion was approved 5-0.

5. Old Business

Chairman Hampton informed the board that he be would following up with the County Manager and Attorney to see what happens to Cherokee Impact for allowing the subletting of fields at Badger Creek.

6. Adjourn

Robert Strozier motioned to adjourned the meeting at 6:20 p.m. Vice Chairman Roach seconded the motion. The motion was approved 5-0.

**Cherokee Recreation and Parks Agency
Advisory Board Meeting Minutes
August 6, 2014 - Cherokee Hall**

Present

Chris Hampton, Chairman
Bryan Roach, Vice Chairman
Amy Turcotte
Scott Schug
Robert Stozier

Staff

Bryan Reynolds, Director
Andrea Johnson, Administrative Service Manager

Media

Jessica Peters – Cherokee Tribune

1. Call to Order

Chairman Hampton called the meeting to order at 6:10 p.m.

- 2. Capital Projects Update** – Director Reynolds gave a PowerPoint presentation with updates on the following projects: the completion of renovations and openings are Blankets Creek, Cherokee County Aquatics Center and Hobgood Park Phase II with the completion of work at the Tennis Center in February 2014.

a. Recently Completed Projects

Hobgood Park Phase II – Completed in February, this phase of renovations included new athletic field lighting at the baseball fields, total renovation of the concession stand, and additional storage room, new concrete plaza, foul ball netting over the entire central plaza, new ADA parking with access to the baseball fields, tennis courts, playground and pavilions, and crack repair, resurfacing & new lights for the tennis courts.

Waleska Park –The park received a new concession/restroom building, replacement of wooden light poles, renovation on all fields which includes an irrigation system, new batting cages, added new gravel parking lot and replaced existing scoreboards with an upgraded new LED boards.

Barnett Park – Replaced the asphalt trail with concrete, replaced existing bridge, added restrooms near fields 2 and 3 and field 1 improved storm water control.

Dwight Terry – Added foul ball netting between fields and playground, added sidewalks and paved central plaza for better ADA access and storm water control, field 1 total renovation including sod and infield, new dugout and scorekeeper platforms.

City of Ball Ground – total renovation of Loins Field, added new t-ball field at Calvin Farmer Park, replaced playground, resurfaced the tennis courts, added restroom, stage and amphitheater at City Park. This will be a great place to hold events, festivals and concerts.

City of Nelson – added a new restroom building, new playground and added protective netting behind ball field.

b. Ongoing Construction

JJ Biello Park at Riverside - paving existing gravel parking lot and adding a pedestrian bridge from parking to the fields.

JJ Biello Park at Twin Creeks: added curbs and gutters to existing parking lot which will improve storm water control on fields and slopes, minor renovation to pavilion and the Valley playground parking lot.

JJ Biello Park 's Tennis Center: resurfacing and repair cracks at all tennis courts, adding sidewalks and spectator's seating for better viewing and ADA accessibility and adding concrete pavers at central plaza area to allow for larger crowds.

Recreation Center Exterior – resurfacing and replacing dash boards at the hockey rink, adding a new men's and women's restroom outside, minor renovation to the pavilion, replacing the existing playground, adding new sidewalks for better pedestrian use and ADA accessibility and adding a fence for better security during summer camps.

Recreation Center Interior – renovations to men's and women's restroom, adding a new family restroom, renovations to the lobby and front desk area-ADA accessible, installed a new bacteria resistant sports flooring in the instructional room.

Hunkey Mauldin Baseball Complex @ Kenney Askew Park - This will be the future home of Canton Baseball. There will be 5 new baseball fields, restroom/concession building, and 8 new batting cages. Estimated date of completion is December 2014. This complex will tie in to the existing Kenney Askew Park.

Etowah River Park – City of Canton - park will include outdoor amphitheater, 3 multi-purpose fields, concession/restroom building, canoe launch, paved walking paths and a footbridge over the Etowah River.

JB Owens Park – City of Holly Springs - will be a passive park located on Hickory Flat Road near Harmony on the Lakes neighborhood. The park will include a playground, soft surface walking trails and a restroom building.

Woodstock Trails – City of Woodstock - These trails will be part of 60 miles of trails planned throughout the city. There will be 2 sections of multi-use in town of Woodstock. They will be adding a bridge and board walk that will connect Woodstock and Noonday Parks.

c. Upcoming Projects

Patriots Park – Currently under design.

East Park – 149 Acres on highway 20 near Water Tank Road. The master planning/designing service is currently out for bid.

Woodstock Trails – City of Woodstock – Funding for design and construction of up to 3 additional sections of multi-purpose trails throughout the city is provided for under the parks bond.

3. Approval of Previous Minutes

- a. Amy Turcotte made a motion to approve the previous minutes. Vice Chairman Roach seconded the motion. The motion was approved 5-0.

4. Appearances / Public Comment

There were neither no appearances nor public comments.

5. Reports / New Business

a. **Chairman** – No Report

b. **Board Members** – No Report

c. **Director** –

i. **Discussion of Name for East Park Project** – Director Reynolds discussed with the board about the naming of the east park project. He informed them that name was originally suggested by a citizen for the property at Alison Lane in Ball Ground but that project would be several years in the making. Therefore, it is proposed to utilize the name for the upcoming park on 149 acres located on Highway 20 near in the Macedonia community. The board asked Director Reynolds if the park would include a monument or memorial. The director informed them that a memorial would be planned as part of the park but he design for it had not yet been determined. The board felt this was an appropriate name for the park and a good way to honor our veterans. Vice Chairman Roach motioned that the Advisory Board recommend the name Cherokee Veterans Park to the Board of Commissioners. Scott Schug seconded the motion. The motion was approved 5-0.

6. Old Business

No old business was discussed.

7. Adjourn

a. Amy Turcotte made a motion to adjourn the meeting at 6:17 p.m. Robert Strozier seconded the motion. The motion was approved 5-0.

Cherokee County Recreation & Parks Agency

Advisory Board

December 17, 2014 - Cherokee Hall

Regular Meeting Agenda – 5:30 PM

Present

Chris Hampton, Chairman
Bryan Roach, Vice Chairman
Amy Turcotte
Scott Schug
Robert Strozier

Staff

Bryan Reynolds, Director
Andrea Johnson, Administrative Service Manager
Jay Worley, Athletic Division Director
Jordan Wood, Athletic Coordinator

1. Call to Order

Chairman Hampton called the meeting to order at 5:47 p.m.

2. Approval of Previous Minutes

Amy Turcotte made a motion to approve the previous minutes. Vice Chairman Roach seconded the motion. The motion was approved 5-0.

3. Appearances / Public Comment

There were no requests for any Appearances/Public Comment before the board.

4. Reports / New Business

a. Chairman

i. 2015 Meetings Calendar

Chairman Hampton discussed the 2015 Cherokee County Recreation & Parks Advisory Board meeting schedule. The meeting dates are schedule on the 2nd Wednesday of the month unless otherwise noted. Scott Schug motioned to approve the 2015 advisory board meeting schedule. Amy Turcotte seconded the motion. The motion was approved 5-0.

b. Board Members

There were no reports from Board Members.

c. Director

i. Cherokee Veterans Park Master Plan Update & Review

The park is situated on a 149 acre parcel purchased in 2010 with park bond funds. The park will service Macedonia and the neighboring areas. Director Reynolds explained the RFP process that was used to hire an architectural/engineering firm to plan and design the park. Lose & Associates was recommended by the staff and approved by the Board of Commissioners in October 2013. Director Reynolds discussed the two public input meetings that were held in November and December. About 75 people attended the first meeting. The top 3 amenities the public wanted to see in Cherokee Veteran's Park were: Multi-purpose fields, Trails and a Skate Park. About 60 people attended the second meeting where the preliminary master plan was unveiled. Director Reynolds stated the next steps are working with Lose & Associates to match

the available budget for phase I construction to the priorities established in the public meetings and the overall master plan for the park.

ii. Patriots Park Update

Director Reynolds updated the board on Patriots Parks. Permitting through the county, the Army Corps of Engineers and the State of Georgia continues for this park with expected start of construction in spring 2015. He also discussed the direction we are taking with the playing surface for the adapted baseball field. By working with our architects, our local Miracle League group and experts in synthetic turf, we have identified a solution that will be both ADA accessible for wheelchair bound athletes and playable for able-bodied athletes allowing individuals with differing abilities to utilize the same field.

iii. Announcements

Ribbon Cutting @ Recreation Center 1/9/15 @ 10:00 AM

Director Reynolds informed the board that a Ribbon Cutting is scheduled at the Recreation Center on Friday, January 9, at 10:00 a.m. to recognize all of the renovation work that has been completed at various parks under the Parks Bond.

VIP Banquet 1/27/15 @ 6:00 PM

Director Reynolds reminded the board that the VIP (Volunteers In Parks) Banquet will be held on Thursday, January 27 at 6:00 p.m. at the Bluffs.

Guns N Hoses 5K 2/28/15

The Guns and Hoses 5K Road Race and Fun Run will take place on Saturday, February 28, 2015 at Hobgood Park.

5. Other Business

Chairman Hampton made a recommendation about the format of the Lineman Challenge and the 7 v 7. He stated that he would like to see both events held on the same day, at the same location with all Cherokee County School invited. Jay Worley said CRPA staff is working on combining these two events to be held in conjunction with each other at the Riverside Athletic Complex. No action was taken. Chairman Hampton asked Director Reynolds about the cost to install a flag pole at all parks with playing fields. Director Reynolds replied he would check on that cost for the board. No action was taken.

6. Adjourn

Amy Turcotte motioned to adjourn the meeting at 6:36 p.m. Vice Chairman Roach seconded the motion. The motion was approved 5-0.